

**NATIONAL ASSOCIATION OF PARLIAMENTARIANS® (NAP)**  
**District Eight Standing Rules**

1. District Eight is composed of the following states: Arizona, California, Hawaii, Nevada and Utah, the Chartered Association of China, and the Unchartered Regions of the Northern Mariana Islands and Asia. If any chartered association is assigned to District Eight by NAP, it shall automatically be included in the composition of District Eight.
2. District Eight shall operate in accordance with provisions of the incorporating authority governing NAP and the NAP bylaws.
3. Amendments necessitated by changes in: (a) statutory requirements in the authority governing NAP, (b) the NAP bylaws, or (c) the NAP Operational Policies & Procedures (NAPOPS), shall automatically be included in these standing rules with an appropriate reference.
4. District Director
  - a. In accordance with NAP Article IV, Section 2.B.1, district directors shall be registered or professional registered members who have their principal residence in the district at the time of election and who are entitled to vote at the district conference at which they are elected in accordance with NAP Article IV, Section 8.B.1.
  - b. Directors shall be elected for a term of two years or until their successors are elected and shall assume office at the close of the NAP Convention following their election.
  - c. Directors may serve for no more than two terms consecutively and may serve again after being out of office for at least one term.
  - d. A vacancy in the office of district director shall be filled for the unexpired term by a special committee comprised of the association presidents of the district. The special committee shall be authorized to meet by teleconference at the call of any two of its members with at least three days' notice. If the special committee fails to elect a new district director within sixty days after the vacancy, the vacancy may be filled by the NAP Board of Directors.
  - e. District directors should be familiar with, and follow, the NAP District Director Manual which delineates the duties and responsibilities of district directors and gives guidelines for conducting district conferences.
5. Nomination and Election of District Director
  - a. Elections for district director must be conducted at the district conference to be held before the NAP Convention each odd-numbered year.
  - b. To be eligible for district director, a candidate must have served as an elected state association officer.
  - c. Candidates must provide written consent to serve and must be endorsed for the position of district director by the candidate's state association, board of directors, unit or 3 MALs from the district.
  - d. To be included in the call to the district conference, the name of a candidate must be submitted electronically or by mail to the District Eight Director at least three months prior to the district conference.
  - e. Nominations for director may be made from the floor provided the qualifications in 5.b. and 5.c. have been met.
  - f. Election to the office of director shall be by ballot with a majority required for election. If there is only one nominee, election may be by voice vote.

6. District Eight Conferences

- a. According to NAP Article IV, Section 2.A.1, District Eight shall hold at least one conference during each biennium. Conferences may be called by the district director, a district conference, or a majority of the association presidents within the district.
- b. The district director shall send the written call to the district conference electronically or by postal mail no fewer than sixty days and no more than one-hundred eighty days before the conference.\*
- c. The district conference shall be held in different chartered states in District Eight on a rotating basis, proceeding alphabetically and starting with Hawaii in 2003. The sequence may be altered by the director or by a vote of district members in the event of a change in a state's chartered status or in the event that an exigency requires arranging a different location or by a vote of the district members at a meeting.
- d. The district conference shall be self-sustaining. A conference registration fee may be charged based on the conference budget.
- e. The association hosting the conference shall assist in providing a local committee including, but not limited to, coordinator, controller, education coordinator, registration chairman and publicity chairman.
- f. A quorum for a district conference shall be ten members entitled to vote at the conference in accordance to NAP Article IV, Section 8.B.1.
- g. The district may adopt special rules of order and standing rules for the conduct of business at district conferences provided they do not conflict with these District Eight Standing Rules.

7. In addition, the District Director shall:

- a. Provide state association presidents with the district standing rules.
- b. Appoint committees as deemed necessary to serve the needs of the district.
- c. Send by electronic mail or postal delivery the official conference notice, including the names of pre-endorsed candidates for director, to District Eight members at least 45 days prior to the district conference.
- d. Approve the budget for the district conference.
- e. Be responsible for and approve all arrangements of the district conference.
- f. Ensure that the Conference Standing Rules are carried out.
- g. Attend state association conventions or annual meetings, if possible, even though it may not be as the official NAP Representative.

Adopted: September 3, 2019

Editorial Note: \* 6. b. Upon adoption of the bylaws amendment on September 5, 2019 at the NAP Convention meeting the number of days for notice of district conferences changed from 'no fewer than forty-five days and no more than sixty days' to "no fewer than sixty days and no more than one-hundred eighty days before the conference".